



# WYMONDHAM HIGH ACADEMY

Principal: Mr Jonathan Rockey  
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## POLICY STATEMENT ADMISSIONS POLICY FOR SIXTH FORM ENTRY 2021-22

### Aims

To ensure that in the event of oversubscription, the Academy can manage its admissions process into the Sixth Form.

### Admission Criteria\*

Governors have set the following admission criteria for entry into the Sixth Form (Year 12):  
Students will need to demonstrate their ability to study a minimum of 3 A-level courses, plus the EPQ [Extended Project Qualification] or core mathematics where appropriate, by achieving:

- A minimum of 40 points from 8 GCSEs. For the majority of subjects, a grade 6 is required for all subjects to be continued to A-level. There are some exceptions where a higher or lower grade is required and any variations are stipulated in the prospectus;
- Where a new subject is chosen that was not studied at GCSE, students will still need to meet the specific criteria applied to the subject through the prospectus;
- A GCSE Level 4 or above in English language and mathematics is required;

Students will also have demonstrated a commitment to their studies pre-16 evidenced by their school and/or progress report to be deemed suitable for their chosen Year 12 Study Programme by the Director of Sixth Form and Principal.

College courses, including BTECs, will be worth their full GCSE equivalent. For unreformed subjects a C will be deemed equivalent to a grade 5 and a B will be deemed equivalent to a grade 6.

**Please note that predicted grades will be used to determine eligibility at the time that offers are made.**

The admission number for Year 12 in 2020-21 entry is a maximum of 200 students; admission of up to 100 students, depending on uptake of places by internal students, may be admitted from outside the Academy.

Students will be invited to attend a meeting with the Director of Sixth Form, or a senior member of staff, to discuss options and academic entry requirements for particular courses, but this meeting will not form part of the decision-making process on whether to offer a place.

Students who meet the minimum entry requirements are selected according to the following criteria, subject to curriculum choices being available:

1. Special consideration places. For example, applications with special educational needs of any

*\*Pending national guidance*

kind (Looked After Children, students with an education or healthcare plan etc), applications who have recently moved into the area, applications for whom the Sixth Form at Wymondham High is the only viable alternative with regard to curriculum choice, applications for whom there are social factors & others such as looked after children etc. These applicants should submit an additional letter prior to the informal meeting held in the Spring Term, stating the reason for special consideration.

2. Students who have been educated in the main school of Wymondham High (years 7 – 11), or any other secondary school within the Enrich Trust, and who are currently on roll.
3. Children of staff: To qualify for this criterion the member of staff concerned must have been in post at the school for 2 years at the date of application. The only exception to this rule will be where the school can demonstrate a recruitment issue for that post.
4. Students in other educational providers in the County of Norfolk ranked in order of proximity to the school (students' home addresses to be used).

Students who have been home-schooled or have recently moved to the UK and do not have the 8 GCSEs required to meet entry requirements, will only be offered a place if assessments, which are internally set and marked by our Heads of Department, are undertaken to ensure suitability for chosen A Level courses and if places are available. The decision of the Head of Department is final. For these students, places will be reviewed after six weeks of beginning the course to ensure they are on suitable courses. This review will include opinions from subject staff and assessed work completed. Students have to pass this review in all subjects to continue in the Sixth Form.

Each year, places may be offered to more students than the school can accommodate in the knowledge that a number will either not reach the required standard or withdraw.

A waiting list for other students will be adopted and as people do not accept places, offers will be made according to our admissions criteria, subject to availability of chosen subjects.

### **Implementation at outset**

Guidelines and a clear deadline for applications will be published in our Sixth Form Prospectus and applications which arrive at the Academy after this date will be considered as a separate category – Late Applicants. No offers will be made to these applicants until the first admission round has been concluded.

Visitors to the Academy on our open events for Sixth Form will have this process drawn to their attention.

### **Implementation prior to offers being made**

The Governors' Admission Committee will meet with senior staff to apportion categories appropriately in the order of the Admissions Policy as outlined above and offers will be made accordingly. A waiting list will be held in the event of vacancies arising.

### **Admissions at any time other than 1st September:**

The Department for Education permits Academies to admit students outside the normal application round. There is no statutory requirement to do so. Applicants outside the normal admission round will need to demonstrate that they have academic ability in their chosen subjects equivalent to their peers at Wymondham High Sixth Form, and/or have the subject knowledge to fit in to fast paced

courses without difficulty. The decision to admit will be at the discretion of the Principal and Director of Sixth Form. Particular consideration will be given to the time elapsed from the beginning of term and the impact on the progress of an individual student. Successful applicants will only be admitted if there is a vacancy but may be placed on the waiting list.

**Admission to Year 14:**

On rare occasions, there may be a need to offer a student a place in Year 14 to complete courses. Students will have to apply for this place via the Director of Sixth Form and Principal. A place in Year 14 will only be offered to a student for the following reasons:

- There has been a significant medical reason or event in the student’s life causing a reason for the request via student and parent.
- Head of Department’s professional opinion is that a positive outcome is unlikely in one subject area even though intervention and other measures have been explored.
- Student has a complete change of career plan and requires different subjects at A Level.

A place for Year 14 must be applied for by May half term formally to the Director of Sixth. However, it would be expected that the Head of Year would have been communicating with student, parent and teachers before this as academic mentoring, parent evening and/or data drops would highlight an issue.

**Appeals**

Any student refused admission into the Sixth Form, or refused permission to progress from Year 11, has the right to appeal to an independent appeal panel.

**Monitoring and Evaluation**

The admissions process will be monitored as follows:

- Formally by the Governors’ Teaching and Learning Committee each Autumn.
- By the Governors’ Admission Committee and senior staff prior to offers.

Confirmed by the **Governing Body of Wymondham High Academy**

Signature of Chair: .......... Date: 31/01/2021  
**Chair of Governors**

Review Date: 31/01/2022