



## **POLICY STATEMENT**

### **ADMISSIONS POLICY FOR SIXTH FORM ENTRY 2020**

#### **Aims**

To ensure that in the event of oversubscription, the Academy can manage its admissions process into the Sixth Form.

#### **Admission Criteria\***

Governors have set the following admission criteria for entry into the Sixth Form (Year 12):

Students will need to demonstrate their ability to study a minimum of 3 A-level courses, plus the EPQ [Extended Project Qualification] or core mathematics where appropriate, by achieving:

- A minimum of 40 points from 8 GCSEs. For the majority of subjects, a grade 6 is required for all subjects to be continued to A-level. There are some exceptions where a higher or lower grade is required and any variations are stipulated in the prospectus;
- Where a new subject is chosen that was not studied at GCSE, students will still need to meet the specific criteria applied to the subject through the prospectus;
- A GCSE Level 4 or above in English language and mathematics is required;

Students will also have demonstrated a commitment to their studies pre-16 evidenced by their school and/or progress report to be deemed suitable for their chosen Year 12 Study Programme by the Director of Sixth Form and Principal.

College courses, including BTECs, will be worth their full GCSE equivalent. For unreformed subjects a C will be deemed equivalent to a grade 5 and a B will be deemed equivalent to a grade 6.

**Please note that predicted grades will be used to determine eligibility at the time that offers are made.**

The admission number for Year 12 in 2020-21 entry is a maximum of 200 students; admission of up to 100 students, depending on uptake of places by internal students, may be admitted from outside the Academy.

Students will be invited to attend a meeting with the Director of Sixth Form, or a senior member of staff, to discuss options and academic entry requirements for particular courses, but this meeting will not form part of the decision-making process on whether to offer a place.

Students who meet the minimum entry requirements are selected according to the following criteria, subject to curriculum choices being available:

1. Special consideration places. For example, applications with special educational needs of any kind (Looked After Children, students with an education or healthcare plan etc), applications who have recently moved into the area, applications for whom the Sixth Form at Wymondham High is the only viable alternative with regard to curriculum choice, applications for whom there are social factors & others such as looked after children etc. These applicants should submit an additional letter prior to the informal meeting held in the Spring Term, stating the reason for special consideration.

2. Students who have been educated in the main school of Wymondham High (years 7 – 11), or any other secondary school within the Enrich Trust, and who are currently on roll.

*\*Pending national guidance*

3. Children of staff: To qualify for this criterion the member of staff concerned must have been in post at the school for 2 years at the date of application. The only exception to this rule will be where the school can demonstrate a recruitment issue for that post.

4. Students in other educational providers in the County of Norfolk ranked in order of proximity to the school (students' home addresses to be used).

Each year, places may be offered to more students than the school can accommodate in the knowledge that a number will either not reach the required standard or withdraw.

A waiting list for other students will be adopted and as people do not accept places, offers will be made according to our admissions criteria, subject to availability of chosen subjects.

### **Implementation at outset**

Guidelines and a clear deadline for applications will be published in our Sixth Form Prospectus and applications which arrive at the Academy after this date will be considered as a separate category – Late Applicants. No offers will be made to these applicants until the first admission round has been concluded.

Visitors to the Academy on our open events for Sixth Form will have this process drawn to their attention.

### **Implementation prior to offers being made**

The Governors' Admission Committee will meet with senior staff to apportion categories appropriately in the order of the Admissions Policy as outlined above and offers will be made accordingly. A waiting list will be held in the event of vacancies arising.

### **Admissions at any time other than 1st September:**

The Department for Education permits Academies to admit students outside the normal application round. There is no statutory requirement to do so. Applicants outside the normal admission round will need to demonstrate that they have academic ability in their chosen subjects equivalent to their peers at Wymondham High Sixth Form, and/or have the subject knowledge to fit in to fast paced courses without difficulty. The decision to admit will be at the discretion of the Principal and Director of Sixth Form. Particular consideration will be given to the time elapsed from the beginning of term and the impact on the progress of an individual student. Successful applicants will only be admitted if there is a vacancy but may be placed on the waiting list.

### **Appeals**

Any student refused admission into the Sixth Form, or refused permission to progress from Year 11, has the right to appeal to an independent appeal panel.

### **Monitoring and Evaluation**

The admissions process will be monitored as follows:

- Formally by the Governors' Teaching and Learning Committee each Autumn.
- By the Governors' Admission Committee and senior staff prior to offers.

### **Review**

As above annually.

Confirmed by the **Governing Body of Wymondham High Academy**

Signature of Chair: ..... Dated: .....

**Chair of Governors**