



POLICY STATEMENT

ADMISSIONS POLICY FOR SIXTH FORM ENTRY – 2017-2018

Aims

To ensure that in the event of oversubscription, the Academy can manage its admissions process into the Sixth Form.

Admission Criteria

Governors have set the following admission criteria for entry into the Sixth Form (Year 12):

Students will need to demonstrate their ability to study a minimum of 3 A-level courses, plus the EPQ [Extended Project Qualification] or Core Mathematics where appropriate, by achieving:

- A minimum of 7 GCSE subjects at grade C or above, where a GCSE Level 5 in English or Mathematics is equivalent to a C grade. This should also include a minimum of 4 Bs. B grades are required for all subjects to be continued to A level or a GCSE Level 6 in English or GCSE Level 6 or above in Mathematics, depending on the specific qualification;
- Where a new subject is chosen that was not studied at GCSE, students will still need to have a minimum of 4 B grades at GCSE (this may include a GCSE Level 6 in English or Mathematics) and meet the specific criteria applied to the subject through the subject guide;
- A GCSE Level 4 or above in English and Mathematics and grade C or above in a Science: in addition a C grade or above in a Modern Foreign Language would be strongly preferred;

(College courses, including BTECs, will be worth their full GCSE equivalent).

Please note that predicted grades will be used to determine eligibility at the time that offers are made.

The admission number for Year 12 in 2017-2018 entry is a maximum of 200 students; admission of up to 100 students, depending on uptake of places by internal students, may be admitted from outside the Academy.

Students will be invited to attend a meeting with the Director of Advanced Learning, or a senior member of staff, to discuss options and academic entry requirements for particular courses, but this meeting will not form part of the decision making process on whether to offer a place.

Students who meet the minimum entry requirements are selected according to the following criteria, subject to curriculum choices being available:

1. Special consideration places. For example, applications with special needs of any kind (LAC, statemented etc), applications who have recently moved into the area, applications for whom the Sixth Form at Wymondham High is the only viable alternative with regard to curriculum choice, applications for whom there are social factors & others such as looked after children etc. These applicants should submit an additional letter prior to the informal meeting held in the Spring Term, stating the reason for special consideration.
2. Students who have been educated in the main school of Wymondham High (years 7 – 11) and who are currently on roll.
3. Children of staff with a permanent contract.
4. Students in other educational providers in the County of Norfolk ranked in order of proximity to the school (students' home addresses to be used).

Each year, places may be offered to more students than the school can accommodate in the knowledge that a number will either not reach the required standard or drop out.

A waiting list for other students will be adopted and as people do not accept places, offers will be made according to our admissions criteria, subject to availability of chosen subjects.

Implementation at outset

Guidelines and a clear deadline for applications will be published in our Sixth Form Prospectus and applications which arrive at the Academy after this date will be considered as a separate category – Late Applicants. No offers will be made to these applicants until the first admission round has been concluded.

Visitors to the Academy on our many open events for Sixth Form will have this process drawn to their attention.

Implementation prior to offers being made

The Governors’ Admission Committee will meet with senior staff to apportion categories appropriately in the order of the Admissions Policy as outlined above and offers will be made accordingly. A waiting list will be held in the event of vacancies arising.

Appeals

Any student refused admission into the sixth form, or refused permission to progress from Year 11, has the right to appeal to an independent appeal panel.

Monitoring and Evaluation

The admissions process will be monitored as follows:

- Formally by the Governors’ Teaching and Learning Committee each Autumn.
- By the Governors’ Admission Committee and senior staff prior to offers.

Review

As above annually.

Confirmed by the **Governing Body of Wymondham High Academy**

Signature of Chair: Dated:

Teaching & Learning Committee