

Young person risk assessment

Company Name:			
Address:			
Contact number:			
Name of supervisor:			
Young person's name:			
Date of Birth:			
Organisation arranging placement:			
Contact name:		Contact no:	
Date of assessment:		Review date:	
Assessor:		Signature:	

Hazard – please mark relevant boxes with the risk rating or N/A					
L – Low Risk M – Medium Risk H – High Risk					
Mechanical		Temperature		Manual handling	
Violence		Repetitive strain injury		Hazardous substances	
Lighting		Access ladders		Falling objects	
Electrical		Waste storage		Training deficiencies	
Fire		Work equipment		Heat, cold, noise	
Radiation		Asbestos		Working hours	
Vibration		Forklift trucks		Computer use	
Other:					

	Yes	No	N/A
Has the young employee/student's age and date of birth been recorded?			
Is the young person between 16 and 18yrs old?			
Is the young person (child) of compulsory school age (under 16 years)?			
If yes have his/her parent(s) or guardian been consulted and informed about the company's health and safety arrangements?			
Does the individual have a disability that may affect their ability to carry out work safely?			
Have all employees/students been briefed on the company policy on lone working?			
Has the young employee been briefed on the company policy on violence and robbery?			
Does the young person work alone?			

	Yes	No	N/A
Is there a risk of violence or robbery?			
Has a mentor/supervisor been appointed to be responsible for the young person during working hours?			
Is the young person expected to collect and carry cash?			
Have all employees been instructed to report all incidents and near misses of violence/abuse/robbery?			
Where young persons work alone, has an emergency procedure been developed?			
Are all incidents, accidents, dangerous occurrences and near misses properly recorded, investigated and monitored?			
Does the young person work for two or more days or nights in a row?			
If yes, is the young person given an uninterrupted period of 12 hours rest in every 24 hour period worked?			
If yes is the young person given two days' rest in each week worked?			
Is the young person's daily working time more than 4.5 hours?			
If yes, is the young person given a break of 20 minutes for every 4.5 hours worked?			
Have risk assessments been amended or developed for the employment of young persons e.g. manual handling, COSHH, DSE?			
Is there a defined training programme and schedule for young persons?			
Is health and safety included in the company's induction of new employees?			
Has a review date been set for this risk assessment?			

Description of work activity:	
Recommended actions:	Date completed:
1	
2	
3	
4	
5	
Person responsible for this action/s:	